

COURSE II - PROJECT PLANNING

Learning Objectives: The course aims to achieve following objectives-

1. This course focuses on project planning techniques, principles and execution methods to create projects that can be run more effectively and efficiently.
2. Whether it's for projects at work or in daily life, you'll discover the language and frameworks for scoping projects, sequencing activities, utilising resources, and minimising risks.
3. Understanding project execution and role of evaluation and monitoring.

Course Content:

Unit I – Introduction: Definition of a Project, Why Project Management, The Project Life Cycle: Key stages in the project life-cycle and the features of each, Reasons why projects fail and how to measure success.
Unit 2- Strategic Management and Project Selection: Strategic Management and Project Selection, Functions, Roles and Responsibilities of a Project Manager, Delegation of Authority, Building Project Team.
Unit 3 Generation and Screening of Project ideas – Generation and Screening of Project ideas, Tools that can help us identify what should be included in a project.
Unit 4 : Sequencing project tasks: : Sequencing project tasks and the nature of dependencies among project activities. Determine a project's duration and critical path. Schedule a project and making changes to a plan
Unit 5 - Market and Demand Analysis: Situational Analysis, Conduct of Market Survey, Demand and Forecasting,
Unit 6 : Technical Analysis, Social Cost Benefit Analysis, Rationale for SBCA, UNIDO Approach, Saving Impact and its Values, Little Merles Approach.
Unit 7- Financial Estimates and Projections– Cost of a Project, Means of Finance, Estimates of Sales and Production, Working Capital Requirement, Cost of Capital, Projected Cash Flow Statement, Projected Balance Sheet, Financing of a Project, Equity, Debentures, Term Loans, etc.

References:

1. Chowdhary, S. (1988), Project Management, New Delhi: Tata McGraw Hill.
2. Gahlot, R. (1993), Project Implementation, Monitoring and Evaluation, Chandigarh;
3. Commonwealth Youth Programme, Asia Centre.