

EXPERT COMMITTEE INTERFACE MEETING – ASSESSMENT FORMAT**ODL PROGRAMMES****HEI details**

Name of HEI:	Jagat Guru Nanak Dev Punjab State Open University
State:	Punjab
Year of establishment of HEI:	2019
Type of HEI:	State Open
Registration ID:	HEI-P-DEB-2020
Date of submission of proposal on Portal:	24-05-2024
Whether the HEI is recognized by UGC as per UGC(Open and Distance Learning) Regulations, 2017 / UGC(Open and Distance Learning Programmes and Online Programmes) Regulations, 2020	Yes

Proposed programme(s) details

Total No. of Proposed Programme(s):	04
Number of Proposed UG programmes:	Total: 03 UG (Hons. programme(s) with 4 years duration):02
Number of Proposed PG programmes:	01
Number of Proposed Post Graduate Diploma programmes:	Nil
Number of Science based programmes:	01

Expert Committee Observations/Recommendations

1. Institutional level assessment:

Sr. No.	Provisions	Documentary evidence submitted (Yes/No)	Complied (C) / Not Complied (NC)
a.	HEI under 2(f) or Section 3	Yes, under 2(f)	Complied
b.	<p>For Dual Mode University: NAAC: NAAC score \geq 3.01; valid as on 15th June, 2024 or NIRF: In top 100 university category at least once in two preceding cycles</p> <p>For Open University: NAAC: Any Valid NAAC score; valid as on 15th June, 2024</p>	NA (New State Open University)	Complied
c.	<p>Affidavit submitted:</p> <p>Original (Hard copy) In the prescribed format Duly notarized Duly signed (For Dual Mode Universities- VC/Registrar and Director CDOE) and (For Open Universities - VC and Registrar)</p>	Yes	Complied

d.	Undertaking submitted: Original In the prescribed format Duly signed ((For Dual Mode Universities- VC/Registrar and Director CDOE) and (For Open Universities – VC and Registrar)	Yes Yes Yes	Complied
e.	Appointment of Director/ Head of School(s) For Dual Mode University: Centre of Distance and Online Education Regular, full time, atleast Associate Professor For Open University: For Open University, Head for each school atleast Associate Professor level	Yes	Complied
f.	Availability of Administrative staff as per Regulations	Yes	Complied
g.	Territorial Jurisdiction as per UGC (ODL Programmes and Online Programmes) Regulations,2020 based on TYPE of the HEI	Yes	Complied
h.	Built up area is adequate as per Regulations	Yes	Complied
i.	A copy of the application is displayed on HEI website	Yes	Complied

j.	<p>Only For Central/State/Private HEIs:</p> <p>Submission of Affidavit for offering UG, PG and PGD programmes falling under the discipline of Management, Computer Applications and Travel and Tourism:</p> <p>Original (Hard copy) In the prescribed format along with proposed programmes name Duly notarized Duly signed (For Dual Mode Universities- VC/Registrar and Director CDOE) and (For Open Universities - VC and Registrar)</p>	<p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p>	Complied
k.	<p>For 4-year Bachelor's Degree (Hons.) programme:</p> <p>Approval of statutory body of HEI for offering the 4-year Bachelor's Degree (Hons.) programme, based on NEP recommendations</p>	Yes	Complied

2. Programme Level Assessment

1. Proposed Programmes Name (other than Science programme(s))

Assessment Points	I. No. of Credits	II. Programme offered in Conventional mode along with no. of batch passed out (For Dual Mode HEIs)	III. Equivalence to Conventional mode (For Dual Mode HEIs)	IV. Faculty	V. PPR & SLM	VI. Assessment	VII. Regulatory Authority (RA) Approval; if applicable	Complied (C) / Not Complied (NC)
Name of Programme(s) with Duration								
BACHELOR OF ARTS (3 years)	132	NA	NA	Yes	Yes	Yes	NA	Complied
BACHELOR OF COMMERCE (HONS) (ACCOUNTING AND TAXATION) (4 years)	168	NA	NA	Yes	Yes	Yes	NA	Complied
MASTERS OF ARTS (ECONOMICS) (2 years)	112	NA	NA	Yes	Yes	Yes	NA	Complied

Note: Checklist of Assessment points –I (1AP), II (4APs), III (5APs), IV (3APs), V (7APs), VI (1AP) and VII (2AP) are given below the table.

2.2 Proposed Science based Programme

HEI eligible for offering science programme(s) (Eligibility: NAAC score of 3.26 and above or by the Open universities or by the HEI having rank in top-100 in University category of NIRF, at least twice in three preceding cycles)	State Open University
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Assessment Points	I.	II.	III.	IV.	V.	VI.	VII.	VIII.	Complied (C) / Not Complied (NC)
Name of Programme(s) with Duration	No. of Credits	Programme offered in Conventional mode along with no. of batch passed out (For Dual Mode HEIs)	Equivalence to Conventional mode (For Dual Mode HEIs)	Faculty	PPR & SLM	Assessment	RA Approval; if applicable	Intake & LSC	
BACHELOR OF COMPUTER APPLICATIONS (4 years)	168	NA	NA	Yes	Yes	Yes	NA	Yes	Complied as BCA (Hons.)

Note: Checklist of Assessment points - I(1AP), II(4APs), III (5APs), IV (3APs), V (7APs), VI(1AP), VII(2AP) and VIII(3APs) are given below the table.

Programme Level Assessment Checklist:

I. No. of Credits

a. Number of Credits for proposed programme(s) as per UGC Guidelines/Norms/Regulations.

II. Programme offered in Conventional mode(For Dual Mode HEIs)

a. Programme offered in conventional mode with same nomenclature
b. One batch passed out
c. Compliance of programme offered not only through affiliated colleges
d. For 4-year Bachelor's Degree (Hons.) programme: points a, b and c above shall be applicable to corresponding 3 year Bachelor's Degree programme

III. Equivalence to Conventional mode (For Dual Mode HEIs)

- a. Same Entry Level Qualifications
- b. Same Curriculum
- c. Same Teaching-Learning Scheme
- d. Same Pattern of Question Papers for End Semester Examination or Term End Examination
- e. Same Pass or Fail Criteria

V. PPR & SLM

- a. PPR approved by HEI Statutory Authorities
- b. SLM approved by HEI Statutory Authorities
- c. Format of PPR as per Annexure V
- d. Minimum 60% contents developed in-house and details of outsourced content (if applicable)
- e. SLM preparedness
- f. Plagiarism check report
- g. For 4-year Bachelor's Degree (Hons.) programme only: PPR mentioning major subjects

IV. Faculty

- a. Adequate Faculty availability
- b. Faculty on 'full-time' dedicated basis
- c. Appropriate designations

VI. Assessment

- a. Minimum 70% summative assessment (term end examination) and Maximum 30% formative assessment

VII. Regulatory Authority Approval; if applicable

- a. Specific approval of the programme mentioning the mode of delivery & academic year
- b. As per 578th Commission decision, Central or State or Private Universities don't require prior approval/recommendation/NOC from AICTE for offering of Undergraduate, Postgraduate and Postgraduate Diploma programmes falling under the discipline of Management, Computer Applications and Travel and Tourism. However, Deemed to be Universities are still required to seek prior approval/recommendation/ NOC of AICTE for offering of such programmes in ODL and/or Online mode

VIII. Intake & LSC

- a. Intake – max. 3 times the conventional intake
- b. Programme to be offered from the Head Quarters and/or only from such Learner Support Centres which are offering same programme under conventional mode at least for seven years
- c. In case of Open University, intake shall be commensurate with the capacity of the Learner Support Centres (for Open and Distance Learning only) to provide lab facilities to the admitted learners

3. Compliance to defects/deficiencies communicated during screening process:

Sr. No.	Defect/Deficiency	Document submitted (Yes/No)	Relevance of submitted document in respect of deficiency	Complied (C) / Not Complied (NC)	Remarks, if any
1.	Undertaking to be submitted as per revised format in hard copy.	Yes	Yes	Complied	
2.	Copy of the application is not displayed on HEI's website.	Yes	Yes	Complied	

3.	Heads of School of Studies are not appointed as per UGC (ODL Programmes and Online Programmes) Regulations, 2020, as they have been given additional responsibility.	Yes	Yes	Complied	
4.	Appointment letters along with joining report and qualification of faculty for all proposed ODL programmes are to be submitted.	Yes	Yes	Complied	
5.	Inadequate Administrative (non-teaching) staff, as Section Officer is not appointed.	Yes	Yes	Complied	
6.	Preparedness of SLMs for proposed programmes is not as per UGC (ODL Programmes and Online Programmes) Regulations, 2020.	Yes	Yes	Complied	
7.	Plagiarism reports for SLMs developed In-house are to be submitted.	Yes	Yes	Complied	
8.	Copy of PPR mentioning major subjects for proposed 4 years BCA programme is not submitted.	Yes	Yes	Complied	
9.	PPR is submitted for B.Com. (Hons.) instead of proposed B. Com.(Hons.) (Accounting & Taxation) programme.	Yes	Yes	Complied	
10.	Minimum 20 credits per semester criteria is not followed for the proposed BCA 4 year UG programme.	Yes	Yes	Complied	
11.	Documentary proof of Science programme(s) being offered from the Head Quarters and/or only from such Learner Support Centres which are offering same programme(s) under conventional mode atleast for seven years is to be submitted.	Yes	Yes	Complied	
12.	HEI needs to submit clarification regarding the subjects to will be offered under proposed BA programme.	Yes	Yes	Complied	

13.	HEI needs to submit clarification regarding nomenclature of proposed BCA programme with 4 years duration as NEP recommends only Honours programme.	Yes	Yes	Complied	
14.	HEI to submit affidavit in prescribed format (format attached) for proposed BCA programme.	Yes	Yes	Complied	
All defects/deficiencies complied			Yes	Complied	

Note:- a) Programme(s) under the ambit of Regulatory Authorities have been considered on the basis of communication/recommendation received separately from respective Regulatory Authority. In case of approval/recommendation received from Regulatory Authority, HEI shall abide the conditions such as number of seats, valid academic year etc. mentioned in the relevant Regulatory Authority letter.

b) As per 578th Commission decision, Central or State or Private Universities don't require prior approval/recommendation/NOC from AICTE for offering of Undergraduate, Postgraduate and Postgraduate Diploma programmes falling under the discipline of Management, Computer Applications and Travel and Tourism. However, Deemed to be Universities are still required to seek prior approval/recommendation/ NOC of AICTE for offering of such programmes in ODL and/or Online mode.

4. Recommendations Summary

Sr. No.	Programme Name	Recommended /Not Recommended	Remarks, if recommended/ Reason(s); if not recommended
1.	BACHELOR OF ARTS (3 years)	Recommended as Bachelor of Arts (Sociology, Political Science, Economics, History, English (Elective), Religious Studies)	
2.	BACHELOR OF COMMERCE (HONS) (ACCOUNTING AND TAXATION) (4 years)	Recommended	
3.	MASTERS OF ARTS (ECONOMICS) (2 years)	Recommended	

4.	BACHELOR OF COMPUTER APPLICATIONS (4 years)	Recommended as BCA (Hons.)	
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5. **Overall Remarks, if any:**

1. HEI shall offer the Programmes found complied in Table 4 above from the academic year 2024-25, academic session beginning October 2024 (revised from July- August 2024) and onwards.
2. HEI shall offer recommended Science programme(s) only from the Head Quarters and the Learner Support Centres already offer same programme(s) under conventional mode from atleast seven years.

Name and Signature of the Experts