# EXAMINATION PORTAL (EXAM CENTRE MODULE) CONDUCT OF EXAMS

1. Open the exam portal using your admission login credentials (Centre Id and Password) -> <u>https://exam.psou.ac.in/ExamCenter</u>



#### 2. Click on Exam Centre -> Students Appearing

a. Exam Centre can see the detail of all students appearing of exam in their exam Centre.

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	2	PSOU- STUD- 21- 11023															
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## 3. Click on Exam Centre -> Programme Allocated

a. Exam Centre can see the detail of all Programmes exam to be conducted in their centre.

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## 4. Click on Printing Cell -> Download Question Paper

a. Exam Centre can download the question paper

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Student ,	2	Organic Farming-I	GC-OF-01T	GOF001	Morning	Regular	50	2022-08-06	<u>*</u>
Exam Centre	3	Organic Farming-II	GC-OF-02T	GOF002	Morning	Regular	50	2022-07-20	No Data Found
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#### 5. Click on Printing Cell -> Download Question Paper

a. Enter password to open the question paper received on SMS/Email of Chief Coordinator/Principal

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#### 6. Click on Printing Cell -> Cut list Download

- a. Enter Academic Year, Session, Course, Semester and Paper.
- b. Click on Generate Cut list.
- c. It will show you Secrecy memo cum Attendance Sheet for Exam (Aug-2022).
- d. Click on print button.

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Evaluation	We do hereby declare that in concern to the Examination and UMC cases and the same has been uploaded online. sheet from login ID and Manual copy of attendance sheet	Aug-2022 held in Examination Centre Govt. College of Edu. If result got declared late due to wrong updation of serial are attached herewith.	Jalandhar the manual attendance sheet of students are cros number of answer sheets, then we shall be the sole respons	s checked with present students, absentee list, detained list sible for the same. Duly signed printed copy of attendance						
	Printing Cell Coordinator		Superintendent							
	Signature:		Signature:							
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	Examination Centre :Govt. College of Edu., Jalandhar Program : Certificate Course in Organic Farming									