



**JAGAT GURU NANAK DEV
PUNJAB STATE OPEN UNIVERSITY PATIALA**
(Established by Act No.19 of 2019 of Legislature of the State of Punjab)

Ref./DAA/PSOU/335

Dated:-03-08-2022

To

All Concerned

Subject: Quotations are invited for Purchase of Harvard Business Review Journal (Soft copy + Hardcopy) for Jagat Guru Nanak Dev PSOU, Patiala.

Dear Sir/Madam

You are requested to send the **Quotations** for The purchase of **Harvard Business Review Journal (Soft copy + Hardcopy)** or single copy for one year at the transit campus of Jagat Guru Nanak Dev PSOU, Patiala.

Following shall be taken into consideration while quoting the rates:-

- Rate of GST if extra must be mentioned clearly.
- Quotation received later than due date are liable to be rejected.
- Quotation must be submitted on letter head of the firm with all particular, any other format will not be acceptable.
- The services may be extended for another one year after satisfactory completion of the services & if the purchase rules permit at that time.
- The sealed envelope must bear the word:-

“QUOTATION FOR Harvard Business Review Journal (Soft copy + Hardcopy) for Library at Jagat Guru Nanak Dev PSOU, Patiala, Due on 17-08-2022.

NOTE: Quotations through email will not be entertained

IMPORTANT:- In the absence of information as required under 2(e), if an envelope is received through post or by hand and is found opened inadvertently, the university will not be responsible and the quotation may not be considered even if quoting lowest rates.

The quotation duly completed & sealed in an envelope should be in the name of **Registrar Jagat Guru Nanak Dev Punjab State Open University, Patiala** and should reach the office of the University on or before 17-08-2022 up to 02:00 PM by hand/post and same shall be open at 02:30 PM on that date. Your company representative may be present during the opening of the quotations.

Address of the University

Jagat Guru Nanak Dev Punjab State Open University Patiala

C/28, The Lower Mall, Patiala, Punjab, 147001


Dean Academic Affairs

Copy to:

- PA to Vice Chancellor for information PI.
- Registrar
- IT Cell for uploading a copy on the university website.
- Accounts Department for information and necessary actions.