Examination (January - 2024)
Certificate/Diploma Programme in Accounting and Taxation
Semester -II
Digitalized Accounting

Time Allowed: 2 Hours   **Max.Marks: 70**

Instructions for the Students

1. The question paper shall consist of 70 Multiple Choice questions.
2. All questions are compulsory. Each question carries 1 mark.
3. There will be no negative marking.

Q1. Discount Column is available in A. Sales Invoice B. Purchase Invoice C. Both (a) and (b) D. None of these	**Q2. We can get the report of Interest from** A. Account Books B. Cash and Fund flow C. Inventory Books D. Statements of Accounts
Q3. Where do we record cash sales in Tally? A. Contra B. Receipt C. Payment D. Journal	**Q4. Where do we record credit purchase of furniture in Tally?** A. Purchase B. Payment C. Receipt D. Journal
Q5. Where do we record purchase return, sales return, depreciation, bad debts etc.in Tally? A. Journal B. Payment C. Contra D. Receipt	**Q6. What type of application software is Tally?** A. Statistics package B. Spread sheet package C. Accounting Package D. All of these

Q7. Tally package is developed by A. Peutronics B. Tally Solutions C. Coral Softwares D. Vedika Softwares	Q8. Which menu appears after starting Tally for the first time? A. Gateway of Tally B. Company Info C. Display D. None of these
Q9. The Profit & Loss statement can be displayed in_____ format(s). A. Horizontal B. Vertical C. A or B D. None of the above	Q10. Default ledger accounts in tally are _____ A. Balance sheet & profit & loss profit & loss and trial balance B. Profit & loss and trial balance C. Cash and profit & loss D. Cash and bank
Q11. ——————— gives the balance for each day for the voucher type has been selected. A. Trial Balance B. Daybook C. Balance Sheet D. None of the above	Q12. Which of the following is used for voucher entry? A. Ledger Account B. Groups C. Sub-Groups D. Depends on number of companies
Q13. What is the advantage of a computer-based transaction processing system? A. Does not require as stringent a set of internal controls. B. Will be more efficient at producing financial statements C. Eliminates the need to reconcile control accounts and subsidiary ledgers. D. None of these	Q14. We can show Bill wise details of Debtors and Creditors by activating A. Bill by bill B. Maintain Bill wise Details C. Maintain References D. None of these
Q15. Suspense Account Group is defined under A. Income B. Expenditure C. Liabilities D. Assets	Q16. Manufacturing Journal creates based on A. Journal B. Receipt Note C. Stock Journal D. none of these

Q17. Which group [Under] is selected in Input Additional Tax or Output Additional Tax? A. Direct Expenses B. Indirect Expenses C. Duties & Taxes D. Sundry Creditors	Q18. TDS is applied on which of the following incomes? A. Commission of lottery ticket B. Professional Fee C. Salary Income (Contract) D. All of these
Q19. According to law who has to pay TDS to the Income Tax Department? A. Service Receiver B. Service Provider C. Service Provider and Service Receiver both D. There is no such provision	Q20. Retained Earnings are also known as A. Indirect Income B. Reserve and Surplus C. Capital Account D. Investments
Q21. 'Tally vault' is a _____ A. Security mechanism B. Ledger a/c C. Cost category D. None of the above	Q22. Which option is used to exit Tally? A. Exit B. Close C. Quit D. Shut Company
Q23. Salary Account comes under which head? A. Indirect Incomes B. Indirect Expenses C. Direct Incomes D. Direct Expenses	Q24. ETCS means A. Enable Tax Collected at Source B. Electronic Tax Collected at Source C. Electric Tax Collected at Source D. None of these
Q25. BOM represents A. Billing of Machines B. Bill of Materials C. Bill of Maintenance D. None of these	Q26. Transfer of materials from one godown to another godown, use A. Manufacturing Journal B. Stock Journal C. Purchase Journal D. Both A & B
Q27. Recording of actual stock as physically verified or counted is done through	Q28. Journal book is used to

A. Journal B. Stock Journal C. Physical Stock D. Sales	A. Records all the ledgers B. Entries regarding general transactions C. Records all sales and purchases transections D. To records all the non-cash transactions only

Q29. Which option is selected from Company Info Menu to divide company data into two financial years?

A. Change Tally Vault

B. Alter

C. Split Company Data

D. New Company

Q30. Which option is used to copy company's data into pen drive or CD?

A. Backup

B. Restore

C. Split Company Data

D. Copy Data

Q31. How many types of users are present in tally?

A. 1

B. 2

C. 3

D. 4

Q32. Which of the following equation is true for balance sheet?

A. Assets = Liabilities +Capital

B. Liabilities = Assets – Capital

C. Capital = Assets – Liabilities

D. All of these

Q33. Which option is used to view Trial Balance from Gateway of Tally?

A. Gateway of Tally→ Reports → Trial Balance

B. Gateway of Tally→ Trial Balance

C. Gateway of Tally→ Reports → Display → Trial Balance

D. None of these

Q34. Which option is true for viewing Profit & Loss A/C in Gateway of Tally?

A. Gateway of Tally→ Reports → Profit & Loss A/C

B. Gateway of Tally→ Display → Profit & Loss A/C

C. Gateway of Tally→ Account Books → Profit & Loss A/C

D. None of these

Q35. TDS deduction entry can be made through

A. Payment Voucher

B. Journal Voucher

C. Receipt Voucher

D. All of these

Q36. Input Vat Credit on Capital goods should be defined under

A. Capital Account

B. Current Liabilities

C. Duties & Taxes

D. Misc. Expenses (Assets)

Q37. Single Entry mode is applicable for

A. Receipt Voucher

B. Contra Voucher

C. Payment Voucher

D. All of these

Q38. Which option is used in Tally to close opened Company?

A. Alter

B. Shut Company

C. Create Company

D. Select Company

Q39. Which voucher type is used to transfer amount from one bank to another?

A. Contra

B. Payment

C. Receipt

D. Post-Dated

Q40. Where do we record transactions of salary, rent or interest paid?

A. Contra

B. Journal

C. Receipt

D. Payment

Q41. In tally, "credit note" voucher type records entry for _____

A. Sales return

B. Purchase return

C. Inventory control

D. Both (A) and (b)

Q42. In Tally, Manufacturing expenses comes under in which group?

A. Direct Expenses

B. Indirect Expenses

C. Miss Expenses

D. None of the above

Q43. In Tally, which option is used to enable VAT, TDS, and Service Tax etc.?

A. Inventory Features

B. Accounting Features

C. Statutory & Taxation

D. All of the above

Q44. All expenses and losses always having _____?

A. Credit balance

B. Debit balance

C. Balance entered in voucher

D. Exact difference balance

Q45. Which of the following is not an account type

A. Personal Accounts

B. Real Accounts

Q46. Inventory Management comprises of _____

A. Delivery In

B. Delivery Out

C. Inventory control

C. Occasional account D. None of the above	D. All of the above
Q47. In case of personal accounts the receiver is A. Credit B. Debit C. Both (A) and (B) D. None of the above	**Q48. What is MRP?** A. Maximum Retail Price B. Minimum Retail Price C. Market Retail Price D. None of the above
Q49. What is TAN? A. Tax Assessment Number B. Tax Assignment Number C. Tax Account Number D. None of the above	**Q50. Budget represents** A. Assumption B. Estimation C. Forecasting D. All of the above
Q51. Goods returning to a Creditor after challan but before bill we need to pass A. Debit Note B. Receipt Note C. Rejection Out D. Rejection In	**Q52. Branch / Division is a group defined under** A. Liabilities B. Assets C. Income D. Expenditure
Q53. What is the full form of TCS? A. Tax Collected by Staff B. Tax Consumption at Source C. Tax Collected at Source D. Tax Collected from Sales	**Q54. Which of the following is compulsory to create while entry in Accounts with Inventory?** A. Stock Groups B. Stock Items C. Units of Measure D. All of these
Q55. A…………. serves the purpose of both journal and ledger accounts A. Journal proper	**Q56. The rate of trade discount varies with the ———— purchased** A. Total asset

B. Purchase day book C. Cash book D. Any of the above	B. Current asset C. Quantity D. None of these
Q57. A 'credit note' is sent by_____ to_____ A. Seller, buyer B. Buyer, seller C. Customer, seller D. Creditor, seller	Q58. To print a voucher from Tally we need to press A. Ctrl + P B. Shift + P C. Alt + P D. Ctrl + Alt + P
Q59. We can see Working Capital figure changing A. Voucher configuration B. Balance Sheet configuration C. Profit & Loss configuration D. Ledger configuration	Q60. Find out which is not a Default Ledger in Tally A. Cash in Hand B. Capital Account C. Profit & Loss D. None of these
Q61. Which of the following account groups can be classified as a Nominal accounts A. Accounts of Buyer, Suppliers, Owners, Lenders etc. B. Accounts relating to expenses and Income such as sales, purchases Discount Allowed C. All types of Bank, Stock and Cash account D. None of the above	Q62. Term loans & other medium /long term loans comes under _____Group A. Current liability B. Secured Loan C. Unsecured Loan D. Loans & Advances
Q63. What type of discount is generally given to encourage bulk purchases from a supplier? A. Cash Discount B. Trade Discount C. Quantity Discount D. Sales Discount	Q64. What is the significance of digitalized final accounts? A. It reduces the risk of data loss and enhances data accuracy. B. It eliminates the need for inventory management. C. It increases the cost of accounting operations. D. It slows down the accounting process.
Q65. Which of the following is not compulsory to create while entry in Accounts with Inventory? A. Stock Groups	Q66. Which reports are prepared monthly in Tally? A. Profit & Loss A/C

B. Stock Items C. Stock Categories D. Units of Measure	B. Balance Sheet C. Trial Balance D. Cash Flow of Funds Flow
Q67. By which option Purchase or Sales register can be viewed? A. Statutory Books B. Inventory Books C. Accounts Books D. Display	Q68. Which option is used to view Stock Items or Group Summary? A. Accounts Books B. Inventory Books C. Statutory Books D. Display
Q69. Financial year normally ends on? A. 30 April B. 31 March C. 1 April D. 31 December	Q70. Company Restore option is available in A. Company Features B. Company Information C. Configuration D. None of these